

12. EMPLOYEE REPRESENTATIVE COMMENTS (OPTIONAL)

- A) FACULTY
- B) ADMINISTRATIVE STAFF
- C) CLASSIFIED STAFF
- D) STUDENT GOVERNMENT

DISCUSSION

13. BOARD COMMENTS

14. ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING

BOARD CHAIR ELKINS

15. ADJOURNMENT

BOARD CHAIR ELKINS

Board Packet should be available to the public upon request through Andrea Dodson at adodson@senmc.edu or 575-234-9211.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the

SENMC STRATEGIC PLAN (2022)

Approved by the SENMC Board of Trustees September 12, 2022

Updates for August 2023 in blue

Goal 1: Diversity and Commitment

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Goal 2: Regional 2+2 Pilot Project

Met with Eastern New Mexico University (President and Provost) and sister southeast New Mexico colleges in Roswell July 28 to build on work started by SB 77 (2022) Regional 2+2 pilot project
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Goal 3: Community Engagement and Economic Enrichment

July 19
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' } o ð W μ] o] v P U &] o] Ÿ • U v } o o] o] Ÿ Mall Lease and buildout
x Trades x Technologies Building
x v Œ P Ç W Œ (} Œ u } v } % sh v] š } Œ % o u v š •
x Purchase of 3500 Seven Rivers property

Goal 5: Independence of SENMC

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and Learning Management System (Canvas) for Fall 2023
Met with US Dep Œ š u v š } (μ Ÿ } v } μ š . v o • š % • (} Œ (Œ o . v v] o
W Œ % Œ (} Œ ,] P Z Œ > Œ v] v P } u u] • • } v Å] • š] v o š K š } Œ U
September 7 & 8

Proposed SENMC Policy Changes

Additions in bold, deletions in ~~strike through~~

Reviewed by Lane Martin ~~6-7-2023~~

Approved by the SENMC College Council ~~8-9-2023~~

SENMC Section B Number 300 (Presidential Duty and Authority ~~Est~~ Establish Committees and Councils)

I. Introduction - The President, or designee, is authorized to establish committees deemed necessary for the organization and administration of the College.

II. Required Councils The President shall be required to ~~est~~ establish the following councils:

- x College Council This Council shall make recommendations, based upon data available, to the relevant matters. The Council shall consist of two (2) representatives from the Faculty Senate; two (2) representatives from the Administrative Staff Council; two (2) representatives from the Classified Staff Council; two (2) student representatives from the Student Government Council, and one (1) executives other than the President. The President shall serve as the Chair of this Council and shall establish the rules and operating of procedures of the College Council.
- x Faculty Senate

Proposed SENMC Policy Changes

Additions in bold, deletions in ~~strike through~~

Reviewed by Lane Martin ~~6~~ 7-23

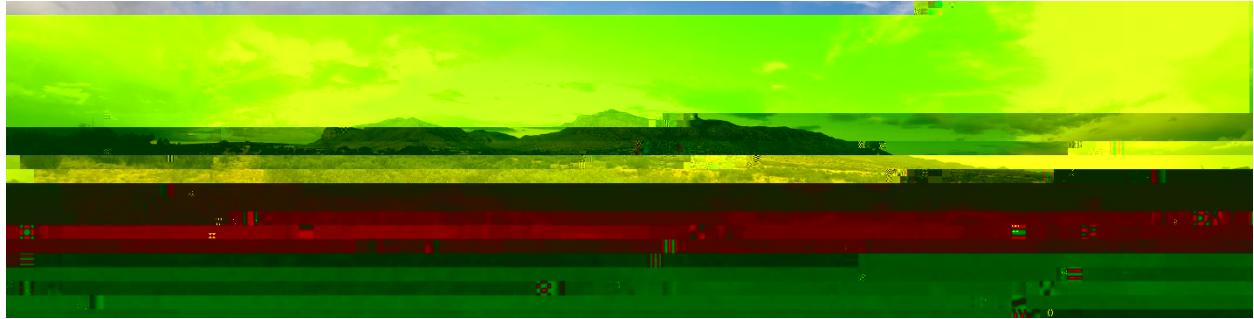
Approved by the SENMC College Council ~~8~~ 9-23

Section C Human Resources Policy Number 200 Reporting Alleged Violation of Non-Discrimination Policy

- I. Introduction ~~t~~ The College will not tolerate unlawful ~~discrimination,~~ retaliation, harassment, or bullying of any kind in the workplace.
- II. Reporting Unlawful Behavior ~~t~~

- IV. Retaliation Prohibited The College prohibits retaliation against any person who reports incidents of inappropriate behavior, discrimination, or files or pursues a discrimination claim.
- V. For information about disciplinary processes, see Section C, policies 1800 (Managing Inadequate Performance, Discipline, and Termination of Regular, Temporary, and Part Time Employees), 1900 (Discipline, Termination, and Non-Renewal of Executives), 2000 (Discipline, Termination, and Non-Renewal of Executives),

<u>Year</u>	Capital Projects	Funding	Bond funds availability	Estimated cost	Description
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Severity Project Summary July-Aug 2023

Carlsbad Caverns National Park and Guadalupe Mountains National Park

Robert Trautner, MPA
 Fire Science & EMT, Director
 Southeast New Mexico College
 August 2023

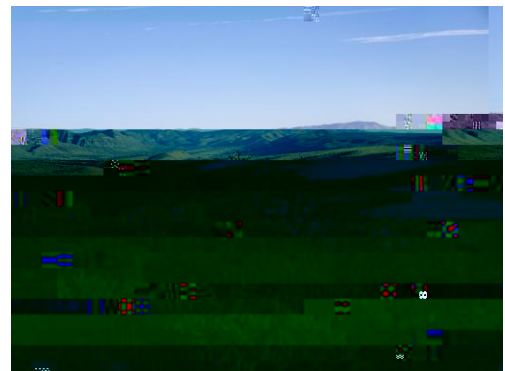
Professional History:

As a former NPS employee I have been privileged to work in most treasured places. The NPS allowed me to develop as a wildland firefighter and EMT and my first permanent position was Carlsbad Caverns NP 2010-2014. My career continued to advance by earning a position with Carlsbad Fire Department where I honed my technical skills as Fire Officer, Engineer, Paramedic, HazMat Technician, Medical Unit Leader, Initial Attack Incident Commander, Engine Boss, Firing Boss, High-angle Rope Rescue Technician, Swift Water Technician, and Dive Team Leader.

During this time, I also completed my MPA in Emergency Services Management which provided me an opportunity to achieve professional goals for myself and family. Southeast New Mexico College offered me a position in March 2023 and I happily accepted. When I left the fire service, I needed to continue my wildland career and SENMC was eager to support me. Guadalupe Mountains National Park offered to sponsor me as a single resource for the region due to my local knowledge and regional needs.

Severity Proposal Background:

On July 4 I was contacted by GUMO Duty Officer, Michael Davin, for an availability check. The next day I was packing my line gear and 10-day bag with my resource order in hand. I was assigned as Engine Boss and Paramedic for a month-long severity assignment. International Wildland Fire crew members from Mexico, Los Diablos, were ordered to provide a fire module for tasks. Previously, my work in Big Bend National Park included prescribed fire projects with some of the same crew members.



With wildfire being an active influence in the Guadalupe Mountains, management of both parks has historically seen 3-5 wildfires per year, according to the Wildland Fire Management

documentation provided by CAVE and GUMO. Most of these fires were lightning starts in areas with little significant threats to park resources. These fires often remain small and short without the need for full suppression tactics. Significant human-caused fires have caused hazardous fires to both parks including the 2011 Loop Fire. I was working at CAVE during this time and know the struggles of management, staff, concessionaires, and visitors during that event.

The critical moisture needed from the summer monsoons often also provide lightning with multiple starts within the same day. Park management identified the severity needs for the parks and began to seek funding for severity staffing in June 2023

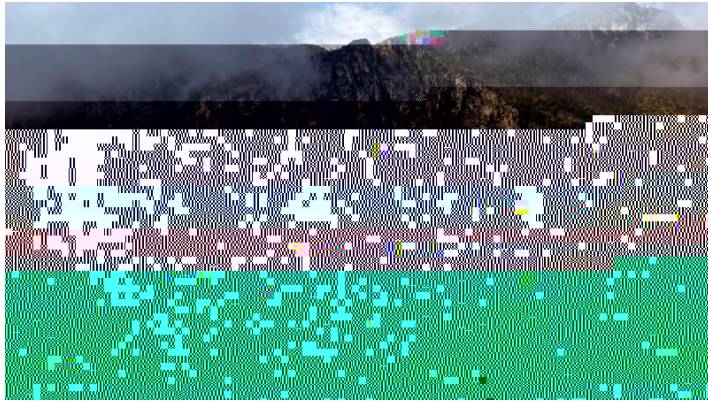
- x Resource Advisor Leah Vanvranken ± Interpretation
- x Los Diablos, International Wildland Fire Crew (10 person crew with Crew Boss)
 - o 14 days on shift and rest for 2 days back in Mexico provided opportunity for 10 more crew members to return for an additional 14 days.

CAVE:

Location:

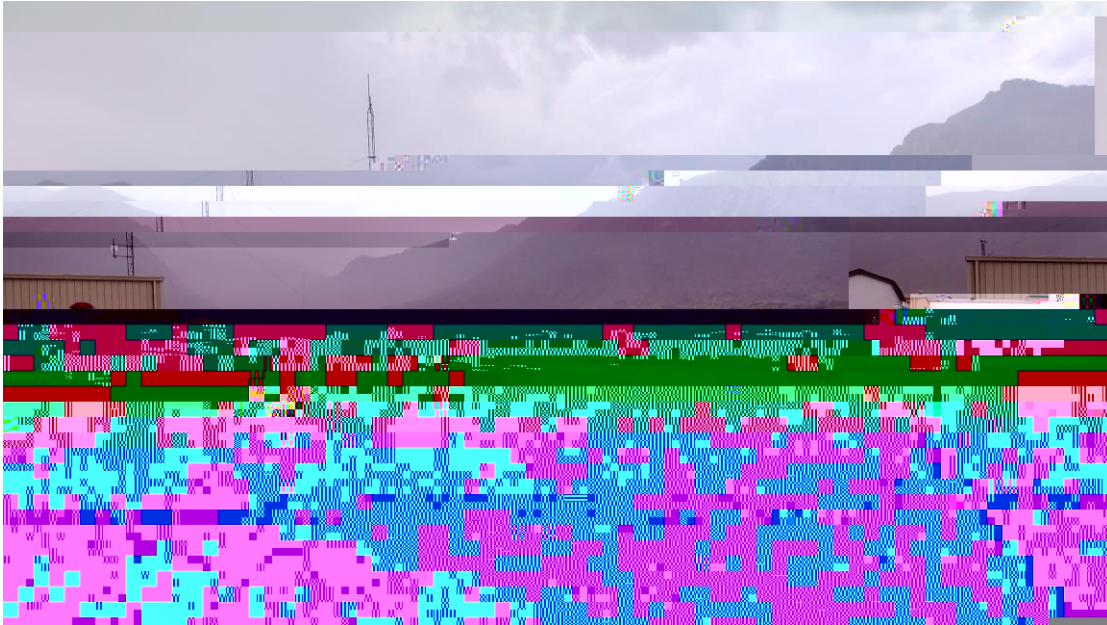
GUMO:

Location: Pine Springs, TX; multiple communities, which consist of a Visitor Center, historic structures, maintenance yards, and facilities; approximately 50 buildings all together. All buildings at Pine Springs are considered occupied year-round and during business hours. Historic resources are present and may be visited regularly by visitors and staff year-round during business hours. Pine Springs Visitor Center Community includes approximately 250,000 ft² with slopes 0%-5% and moderate fuel loading. The Pine Springs Community Housing area loading. alls3 ()-4.615 (al)5.996 -3.995 (l)5 (ts)(al)5.996 ,800,0andn nt



Projects in the high visitor areas provided increased defensible space around the VC, front country structures and areas but the Pine Springs tent campground area was not completed. Many of backcountry sites were visited by FEMO and NPS staff with minimal treatment completed and further assessment is needed. Some documentation and photos were provided to NPS fire management. More than 800 work hours were recorded with another 800 work hours of patrol and light duty projects. No injuries or accidents occurred during these projects.

Cutoff Ridge Fire:



Projects were halted during lightning-started wilderness fire in GUMO near the Marcus Wilderness on July 14. The arrival of a summer storm

Initial Attack Incidents:

As the summer storms began to develop in the region at the end of July 2023, multiple lightning starts were reported in the adjacent districts. Local agencies were responding and requested additional help. Alamogordo Dispatch Center \$' & was notified and myself and Los Diablos were dispatched to L 1), Guadalupe Ranger District for Initial Attack at 1600 31 July 2023.

We arrived on scene for approximately 5 acre fire in grass and shrub component on the top 1/3 of slope approximately 1/2 mile from staging area. Named the Turkey Fire, the IC was contacted by radio and I was transferred command with a face-to-face with ICT4 Todd Looney, Engine Captain for USFS. Two SEATs from Roswell were ordered prior to my arrival and we used them W R ^ E R [L Q \$ W K H U I W K H H \ Z H o n l s c e d e h o w s D n l d e E d d y C o u n t y F i r e S e r v i c e , R o c - N - R T y p e 3 E n g i n e c r e w , m y s e l f a n d L o s D i a b l o s F i r e M o d u l e . C r e w s r e i n f o r c e d t h e f i r e l i n e a n d e x t e n d e d i n t e r i o r 3 0 \uparrow I R U K R W \ V S R W R e a m e d h e t h e e n d o f s h i f t a n A A R w a s c o n d u c t e d t o p r o v i d e g o o d c o m m u n i c a t i o n t o h o s t a g e n c y , c r e w m e m b e r s , a n d d i s p a t c h . A d d i t i o n a l p a t r o l s w e r e c o n d u c t e d t h e n e x t d a y w i t h m i n i m a l h o t s p o t s n o t e d a n d m i t i g a t e d w i t h m o p - u p t e c h n i q u e s a n d b l a d d e r b a g s . F i r e w a s r e p o r t e d a n d c o n t a i n e d t h e f o l l o w i n g d a y .

On the second shift attached to USFS Guadalupe Ranger District there were multiple lightning starts throughout the day with some precipitation reported in the LNF, BLM, and private lands. Multiple agencies were responding to fires throughout the day. A ' & requested our crews to respond to a reported fire on the northern border of LNF at 1400 1 Aug 2023. Arriving on scene took almost 2 hours by 2-tracks and improved roads in the forest.

The Crooked Fire 101.72 (m a s g (o u n d m o n i t o r i n g U 7 6 (p a r t) s e a t a n d 4 0 2 (r o s) 8 8 . 7 3 1 0 (g r a s) - 4 . 1 1 6 (a o m m o n d e n)

D wet line using the Type 3 engines. Active mitigation of the open flames were mitigated with hand tools and crew members on scene. Air resources were ordered and provided retardant drops to ³ E R I Q W K H S H U L T H E F I R E R E I N F O R C E m e n t of the fire line continued until 1900 when units were released. The Crooked Fire remained in open status throughout the night and USFS crews returned the following day for additional mop-up. Fire was contained 3 Aug 2023. No accidents or injuries occurred during these shifts.

Light Duty Projects:

1. Conex preparation and delivery
2. Concrete work at Cholla
3. Development of fire protection kits
4. Equipment maintenance and repair
5. Fire cache cabinets and shelving
6. Kits for structure protection
7. Hose testing
8. Hydrant testing

Fire Protection Proposal:

Firewise Defensible Space is a component of good fire management. Managing wilderness or remote sites can be challenging .998 ()-4.004 (w)15 (i)5 (l)[e Proand-4.0

Equipment List:

- 12 each ± Reducer, 2 1/2 NPSH-F x 1 1/2 NH-M
- 20 each ± Wye Valve, Gated 1 1/2 NPSH-F x 1 1/2 NH-M x 1 1/2 NH-M
- 20 each ± Tee - K R V H O L Q H) [1 1/2 NH-M x 1 1/2 NPSH-F
- 20 each ± Nozzle, 1 1/2 NPSH-F
- 500 each ± Hose, 1 1/2 NH) [1 1/2 NPSH-F
- 20 each ± Hose, 1 1/2 NPSH-F [1 1/2 NPSH-F
- 20 each ± Nozzle, 1 1/2 NPSH-F
- 20 each ± Sprinkler Kits
- 6 each ±

Glossary of Acronyms

\$\$\$ ± \$IWHU \$FWLRQ 5HYLHZ
 AD ± Administrative Determined
 ADC ± Alamogordo Dispatch Center
 BLM ± Bureau of Land Management
 CAVE ± Carlsbad Caverns National Park
 EMT ± Emergency Medical Technician
 EMT ± Emergency Medical Technician
 Paramedic ENGB ± Engine Boss
 FDO ± Fire Duty Officer
 FEMO ± Fire Effects Monitor
 GUMO ± Guadalupe Mountains National Park
 IMT ± Incident Management Team
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 LNF ± Lincoln National Forest
 NH ± National Hose
 NIFC ± National Interagency Fire Center
 NP ± National Park
 NPS ± National Park Service
 NPSH ± National Pipe Standard Hose
 NWCG ± National Wildland Coordinating Group
 RAWS ± Remote Automated Weather Station
 READ ± Resource Advisor
 REM ± Rapid Extraction Module
 RV ± Recreation Vehicle
 SENMC ± Southeast New Mexico College
 SWIMT ± Southwest Incident Management Team
 T&E ± Threatened and Endangered
 USFS ± United States Forest Service
 VC ± Visitor Center

SENMC Board of Trustees Meeting 8/14/23

WDCE Report

Workforce Development

- x Workforce Exploration with Coterra Energy and Lackawanna College
 - o One director embarked on a valuable journey with Coterra Energy to Lackawanna

Broadcast Media Program

- x Broadcast Media Program Manager search committee has formed and had its initial meeting.

DOE Grant

- x Projected award date
- x Grant Assistance Agreement has been signed.

Human Resources Report - August 2023

Report Generated: August 8, 2023

Submitted by: Steven Gonzales, HR Director

Employee Count

**Includes Full-Time, Part-Time, Temporary and Student*

Total: 230 (+5)

New Hires

Name

Job Title

Beardmore, Charles

Current Vacancies

Instructor or Assistant Professors of Nursing
Lab Coordinator

Total: 6

Job Title

Faculty:

Adjunct Instructor - EMT
Adjunct Nursing Program Clinical Instructor
Instructor or Assistant Professor of Allied Health
Instructor or Assistant Professor of Computer Science
Instructor or Assistant Professors of Nursing

Total: 5

Staff:

Administrative Assistant, Admissions
Admissions Coordinator
Adult Education Instructor
Adult Education Instructor - Part-Time
Broadcast Media Program Manager
Custodial, Sr.
Data Management Specialist
Director of Admissions
Health Clinic Nurse Practitioner
Lab Coordinator
Pt Adult Education Instructor
Student Retention and Persistence Coordinator
Tutor - Full Time
Tutor - Part Time

Total: 14
